

CHECK LIST – FIRST DAY/PRIOR TO FIRST DAY MEETING AGENDA FOR CAMP SESSIONS

Please check each of the items as you complete the tasks

PRIOR TO CAMP SESSION

_____ List of names for background checks submitted to Executive committee

STAFF MEETING:

_____ Sexual Abuse Policy and Actions

_____ Staff Assignments

_____ Storm / Fire Awareness

_____ Health department check list

_____ Nurse on staff 24 hrs. a day during session

_____ Camp Cleanliness / Shutdown Check list

_____ Registration and health screening responsibilities

_____ Leaving Camp Grounds

CAMPERS MEETING

_____ Schedule of events

_____ Boundaries / out of sight boundaries / Girls vs Boys boundaries / Hill

_____ Nurse / Medicine

_____ Reporting of illness or injury

_____ Participation in activities / cleaning dishes

_____ Tornado Drill

_____ Fire Drill

_____ Non-approved camp items (Guns, fireworks, radios, cell phones, knives....)

_____ Making phone calls to parents

_____ Use of boats/Canoe (One counselor per boat)

_____ Showering – Hygienic practices

_____ Use of Vulgar Language

_____ Campers in Kitchen rules

_____ Use of Bell

_____ Transportation / Going offsite / keys turned in to director

_____ Introduction of staff

_____ Dress code